

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

July 21, 2003  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBlieck, Denis Anderson, Nancy Houlahan, Rick Fagerlie, Jim Dokken, and David Chapin; Present 9, Absent 0.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, and City Clerk Kevin Halliday.

Proposed additions to the agenda included an Ordinance regulating hours and days for on-sale liquor establishments.

Council Member Christianson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of July 7, Municipal Utilities Commission Minutes of July 14, Planning Commission Minutes of July 9, Kandiyohi Area Transit Minutes of April 11, Pioneerland Library Board Minutes of May 19, and Zoning Appeals Board Minutes of July 7, 2003. Council Member DeBlieck seconded the motion, which carried.

At 7:05 p.m. Mayor Heitke opened a hearing on an Ordinance Establishing a Procedure for Enforcing Administrative Penalties for Certain Petty Misdemeanors and Municipal Code Violations. City Clerk Halliday presented details to the Mayor and Council of the proposed ordinance, which allows law enforcement to issue administrative citations for certain petty misdemeanor offenses and Municipal Code violations. It was noted individuals cited under this Ordinance would pay an administrative penalty to the City instead of District Court, and violators who fail to pay the administrative penalty within the required time would be issued a District Court Summons. There being no one present to speak for or against the proposed Ordinance, Mayor Heitke closed the hearing at 7:08 p.m.

Following discussion, Council Member Reese offered a motion to adopt, assign a number and order final publication of the Ordinance Establishing a Procedure for Enforcing Administrative Penalties for Certain Petty Misdemeanors and Municipal Code Violations. Council Member DeBlieck seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

Planning and Development Services Director Peterson presented to the Mayor and Council the Willmar Area Transportation Study. Mr. Peterson explained the study, completed by Short Elliott Hendrickson, Inc., was undertaken to address land use and development changes which have occurred since the 1997 transportation study. Brent Rusco, representing S.E.H., explained the three subareas identified as follows: the land area on the west side of Willmar from north of Highway 12 to south of Highway 12 to south of Highway 23 including the 45<sup>th</sup> Avenue corridor and

from west of Kandiyohi County Road 5 to east of 15<sup>th</sup> Street; the land north of downtown to Kandiyohi County Road 25 bounded by County Road 5 on the west and Kandiyohi County 9 on the east including the chain of lakes north of downtown; and the land on the southeast side of Willmar including the Highway 71 business corridor on the west, Highway 23 on the east, Kandiyohi County Road 23 on the north and 45<sup>th</sup> Avenue Southwest on the south. A technical advisory committee submitted several recommendations, including cooperation with other agencies and that more detailed studies be conducted to maximize traffic safety and accommodate future needs. The transportation study report was received for information only.

The Mayor and Council considered changing the date of the first Council meeting in September due to the Labor Day holiday. Council Member Reese moved to schedule the first meeting in September for September 2, 2003, with Council Member Chapin seconding the motion, which carried.

City Administrator Schmit presented to the Mayor and Council for consideration an Ordinance amending the Municipal Code prohibiting the sale of intoxicating alcohol between 1:00 a.m. and 8:00 a.m. Monday through Friday and after 1:00 a.m. Sunday except for license holders between 10:00 a.m. Sunday to 1:00 a.m. Monday. It was noted the amendment stems from new State law that enables cities to allow bars to stay open until 2:00 a.m. Following discussion, Council Member DeBlieck moved to introduce the Ordinance Amending Willmar Municipal Code §3-83 Which Regulates Hours and Days of Sale for On-sale Liquor Establishments and schedule a hearing for August 4, 2003. Council Member Anderson seconded the motion, which carried.

Announcements for Council Committee meeting dates were as follows: Finance, July 28; and Public Works/Safety, July 29, 2003.

Council Member Reese requested to be excused from the August 4, 2003, City Council meeting.

There being no further business to come before the Council, the meeting adjourned at 7:52 p.m. upon motion by Council Member Reese, seconded by Council Member Chapin, and carried.

Attest:

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MAYOR

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SECRETARY TO THE COUNCIL